



**Regency Women's Club
2022-2023 Membership Form**

Name _____

Phone No. _____ Email _____

Address (No. & Street) _____

Check if you are a New member _____

Birthday (Month & Day Only) _____

**Return the completed form with a check for \$30 made out to
Regency Women's Club**

and submit to either:

Membership table at the RWC luncheon

or

Mail to RWC PO Box 145, Haymarket, VA 20168

Please mark the box beside each of the committees you would be willing to assist or continue to serve:

- Luncheon and Programs
- Fundraising
- Community Service
- Membership
- By-Laws
- Publicity
- Website

Do you have any talents or skills you'd like to share in support of the RWC, such as photography, technical knowhow, communications? Please specify:

Date Paid _____ Check # _____ Cash _____

Please turn the page to review each Committee's responsibilities and opportunities ➡

Regency Women's Club Committees

Community Service Committee, Meets 1 pm, the second Monday of the month, Clubhouse

Chair: Pat Valle; Alternate: Joanne Burger

Executes monthly collections of food and/or money for Haymarket Food Pantry, conducts a Back to School Supplies Drive and a Clothing Drive for PWC, collects Stuffed Animals for young patients at Inova ER, and coordinates a bi-annual Community Blood Drive, a Holiday Giving Tree, Senior Baskets for the Needy and a Baking project to thank first responders and Regency staff. We select 1-2 worthy charities (focusing on women and children) each year for Board approval. Funds raised from Fundraising events are presented to the charities at year's end.

Programs Committee, Meets 1:00 pm, the third Monday of the month, Clubhouse

Chair: Diana Taplin; Alternate: Pat Schneider

Plans the luncheon events, schedules speakers, acts as their hostess and introduces them at the luncheons; plans the menus and coordinates the table decoration and centerpiece orders for each month.

Fundraising Committee Meets 3:20 pm, the second Wednesday of the month, Clubhouse

Chair: Mary Howell; Alternate: Paulette Nedrow

Recommends, oversees, and finalizes all fundraising activities to ensure successful and productive events. Works with Community Service to fund some of their projects. Joining this committee is both fun and rewarding.

Membership Committee, Meets as required

Co-Chairs: Liz Anderson

Maintains the membership records of the club; collects the annual dues; provides greeters for club luncheons and functions; handles reservations for club luncheons; informs and encourages newcomers to join RWC.

Publicity Committee, Meets as required

Chair: Lee Lipscomb

Plans and prepares all notices of General Meetings, fundraising events and service project activities, including items for the Regency Review, Regency Website, This Week at Regency, etc. Maintains the RWC website. Issues press releases about RWC's charitable work to the local newspapers. Takes and publishes photos. Issues a yearly survey to the membership, summarizes and distributes its responses. Maintains the Yearbook.

Bylaws Committee, Meets as required

Chair: Liz Coughlin; Alternate: Sue Reitzig

Prepares and recommends a Constitution to the Board; prepares and recommends to the Board changes and amendments to the Bylaws.

Finance Committee, (Not open to volunteers)

Chair: Carol Bowen; Alternate: Ethel Muter

Prepares the annual budgets submitted by the standing committees. Treasurer serves as the Chairperson.

Audit Committee, Meets as required

Reviews the Regency Women's Club financial books and prepares a written report annually.

Nominating Committee, Meets as required

Chair: Determined by the Committee members each year.

Presents a slate of candidates for Officers and Committee Chairs to the General membership; recruits and introduces candidates; announces results of voting on slate.